

St. Mark's University Roman Catholic Church

6550 Picasso Road, Isla Vista, CA 93117

(805) 968-1078

To celebrate your Baptism in St. Mark's, keep the following in mind:

1. The Baptism will be celebrated by a deacon.

2. Applications need to be turned in the office **two weeks before the Baptism.**

3. We will **Only** accept **Complete** applications.

a. This means that all should be signed by the parents and have a copy of the required documents.

4. The child needs to be younger than 6 years old. Once the child has turned six years old, he/she must attend classes for First Communion.

5. The parents of the child must be registered members of the parish. If you are a member of another parish or live outside of the parish bounds, you must present a letter from your parish allowing the Baptism for your child to occur in this parish.

6. Parents and godparents must attend pre-Baptismal classes, which are offered here in the parish or through an online course. Classes can be taken at St. Mark's or elsewhere, but you must turn in an attendance certificate.

Failure to attend will result in the cancellation of the Baptism.

7. The following documents must be turned in. Please sign with initials:

_____ The application must be **completed and signed** by the parents

_____ Copy of **Birth Certificate** from the child

_____ Donation of \$75.00 (if not registered) or \$70.00 (if registered for at least a year)

_____ Proof of attendance to the **pre-Baptismal class**

_____ Copy of the **Confirmation certificate** OR the **marriage certificate (by the Catholic Church) of the godparents**

_____ If the parents of the baptized person **are not parishioners of our parish, they need** to bring a **letter of permission** (if applicable)

*****I _____ understand if these requirements are not met with two weeks of anticipation, the Baptism will be **CANCELLED**.*****

Please do not make any arrangements before confirming the christening date with the parish secretary.

GODPARENT'S INFORMATION

PLEASE READ THE FOLLOWING CAREFULLY BEFORE FILLING OUT THE SPONSOR INFORMATION.

- **Couples living together as husband and wife without being married by the Catholic Church CANNOT receive the sacraments and therefore CANNOT be godparents.**
- **A person of another religion that is not Catholic can NOT be a godfather or godmother, they will only be considered as witnesses. Therefore, if there is a witness of another religion, a Catholic sponsor is also required.**
- **The godparents and godmothers must be MARRIED COUPLES by the Catholic Church or be SINGLE persons who have received the sacraments, Baptism, First Communion and Confirmation. Catholics who practice their religion and who receive the sacraments of confession and Holy Communion frequently, as they will become the example for their godchildren.**

To be able to be Godparents:

- Must be older than 18 years old and have received all sacraments of baptism, confirmation and communion .
- The godparents must be attending mass regularly and receiving communion.
- If you would like to have only one godparent, it is recommended that they be of the same sex as the baptized child.
- They cannot have two godparents of the same sex.
- Parents or grandparents cannot be godparents.

It is allowed to have a Catholic and a non-Catholic as godparents. A non-Christian person is not suitable to create a Christian.

1. Godfather:

Last Name _____ Name _____

Address: _____ Phone #: _____

2. Godmother:

Last Name _____ Name _____

Address: _____ Phone #: _____

Married by the Catholic Church? _____ If answered "Yes"; the name OF THE PARISH, PLACE AND DATE OF MATRIMONY:

Only married by civil? Yes _____ No _____ Single? Yes _____ No _____

Received the Sacraments of Baptism, First Communion, and Confirmation? _____

St. Mark's University Roman Catholic Church

6550 Picasso Road, Isla Vista, CA 93117

(805) 968-1078

BAPTISM APPLICATION

Fee: \$70 (if you are registered and active for a year) \$75 (if not registered)

1. Full name of the child as you want it to appear on the certificate (same as their birth certificate):

(Last Name)

(First Name)

(Middle)

Children can only be baptized before they are 6 years old. After they are 6 years old, they must attend Catechism in order to be baptized.

2. Home phone number _____ cell phone # _____
Work phone _____ Other number _____

3. Date of birth of the child: _____ (younger than six years old)
Birth place: City: _____ State: _____

Parent's address:

Street and number of Home/Dept.

City, State

Zip Code

4. Was your child baptized en private or in emergency? Yes ___ No ___ Where? _____

5. **FATHER:**

Last Name: _____ Name: _____

Religion: _____ Age: _____

IF THE FATHER IS NOT CATHOLIC: I certify that I am not Catholic and that my children will be educated in the Catholic religion. Signature _____ Date _____

6. **MOTHER:**

Maiden name: _____ Name: _____

Religion: _____ Age: _____

IF THE MOTHER IS NOT CATHOLIC I certify that I am not Catholic and that my children will be educated in the Catholic religion. Signature _____ Date _____

7. The parents. Are you married? Yes ___ No ___

8. If answered "Yes," Name of the parish, place and date of matrimony:

If they are not, they intend to marry? _____ When? _____

Married only by civil? _____

9. They regularly attend Mass at St. Mark 's? _____

To what parish do you belong (are registered) ? _____

(Signature of Father)

(Signature of Mother)

(Date)

(IF THE APPLICATION IS NOT SIGNED BY THE PARENTS, IT WILL NOT BE ACCEPTED)

Office Use Only

Baptismal Date: _____ Time: _____

Name of Celebrant: _____

Pre-Baptismal Classes: Parents attended: Yes ___ No ___ Godparents attended: Yes ___
No ___

GodparentS Marriage Certificate attached: Yes ___ No ___

Godparent certificates attached?: Yes ___ No ___

Birth Certificate attached: Yes ___ No ___

Ceremony in Spanish Yes ___ No ___ Was the child privately baptized? Yes ___ No ___

Paid: Date: _____ Cash _____ Check (#) _____ Card (Type) _____

Receipt #: _____

Notes:

Information received by: _____ Date: _____

Registered in the appropriate sacramental book by: Name: _____

Date: _____

St. Mark's University Parish

Instructions for the ceremony

1. Please wear appropriate clothing, avoid wearing dresses with necklines, open back and sleeveless. Please do not chew gum, take photos or use cell phones. Alcoholic beverages are not allowed before the ceremony. Please inform your guests.
2. Arrive 20 minutes in advance; the celebration will not be delayed for any reason.
3. After the ceremony, the godfather must place his offering on the altar.
4. If you have children attending the ceremony, please make sure they are cared for and able to be respectful during Baptism.

FOR PEOPLE WHO WANT TO TAKE PHOTOS DURING THE CEREMONY

Religious ceremonies at St. Mark's Church should always be times of prayer. Everyone should turn their attention to what happens at baptism.